



Meeting Minutes

Project: Item No. 5-478.70 - TRANSFORMING DIXIE HIGHWAY

Subject: Mandatory Pre-Bid Meeting

Date: Friday, July 28, 2017

Location: KYTC District 5 – Main Conference Room

Attendees: See Sign-In Sheet

1. Meeting started at 1:30 pm EST
2. Susan Oatman (KYTC) started the meeting by welcoming all attendees and with an introduction of the project development team members from Louisville Metro, KYTC, FHWA and HDR.
3. John Callihan (Louisville Metro) provided an overview of the three primary components of the project: roadway / safety improvements, bus rapid transit (BRT), and ITS technology improvements. With the award of the TIGER grant in 2015, Louisville Metro entered into a partnership with TARC, KYTC, and FHWA to deliver on the commitments detailed in the grant and documented by the US DOT agreement.
4. Metro Louisville has been the lead for the project during the design phase; however, KYTC will shift into the lead during construction. Rob Harris, Assistant State Highway Engineer KYTC, was introduced as the construction project manager. Rob will be supplemented with inspection services provided by HDR Engineering, Inc. Metro will continue to play a key role in making sure that the guidelines contained in the US DOT agreement are met, as well as budget and schedule expectations. Also, Metro will continue to play a key role in the communications efforts: social media, business outreach, and newsletters.
5. Jonathan West (HDR) reminded potential bidders that they must sign in and have signatory authority with their company in order to bid on the project. The purpose of the meeting today is to provide general and specific highlights of the bid documents and allow for questions by the perspective bidders. Questions and Answers will be documented as part of these meeting minutes.
6. The DBE goal for the subject project is 15%.
7. No additional right of way or easements were acquired for this project. All work must be planned with that in mind.
8. At least one addendum will be issued. Plan changes include traffic sheets and pylon details.
9. Kent Ballard (HDR) provided an overview of the organization of the plan set.
10. Kelly Meyer (HDR) covered the six phases detailed in the MOT plan. Susan provided an update to the construction completion date for the ongoing pavement rehab project. The completion date has been extended to May 15, 2018. A special note will be added with an addendum that will address coordination between adjacent projects.

11. Matt Newman (HDR) reminded the potential bidders that the primary completion date as noted in the bid documents is December 31, 2019.
12. Matt also provided highlights from the special provisions included in the bid documents, specifically those listed below:
 - a. Landscape – Pg. 17-63
 - b. Planning Data Collection Systems – Pg. 64-101
 - c. Storm Sewer Construction – Pg. 102
Per note, contractor will be required to verify the location and condition of the existing storm sewer system prior to ordering materials.
 - d. BRT Station Pylons – Pg. 103-112
 - e. BRT Shelter – Pg. 113-118
 - f. Concrete Median Paint – Pg. 119-122
For application on the existing median through the interchange at I-264
 - g. ITS – Pg. 123-230
 - i. This project includes installation from Noble Place along Dixie Highway and Broadway Avenue into downtown. See plans for details.
 - ii. Fiber installation from KY 841 Gene Snyder Freeway to Nobel Place will be by others.
 - h. Signal Pole Installation – Pg. 231-234
 - i. Traffic Management Plan – Pg. 235-264
 - j. Right of Way Certification – Pg. 265
 - k. Utility and Rail Certification Note – Pg. 266-437
 - i. Per special provisions, the contractor is required to verify certain specific locations with potholing prior to ordering materials.
 - ii. RR Crossing
Four railroad crossing permit applications are in progress and will not be fully processed and approved by the time of award of this contract. Until permits are in place, contractor will not be allowed to perform work within railroad right of way as illustrated on plan documents.
 - iii. Water
 1. Material to be provided by LWC: *fire hydrant assembly, water meters, meter vaults and copper service lines. All other materials are to be supplied by the contractor per bid item descriptions, utility specifications and utility plans.* Pg. 282
 2. Remove Pages 431-437
 3. The upcoming addendum will include additional water main and fire hydrant installations.
13. Attendees were allowed and encouraged to ask questions. No questions were asked during the meeting.
14. The meeting adjourned at approximately 2:00pm EST.



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